



Academic Calendar for Special Studies Program, Suratthani Rajabhat University  
and International School of Tourism, Ko Samui Campus, First Semester (1/2018)

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The following announcement contains useful guidelines for students and lecturers in academic activities, class timetable and examination period of the first semester 2018 and final grade submission according to announcement of Suratthani Rajabhat University and regulation of Suratthani Rajabhat University Council.

**1. Academic Activities**

Schedule	Academic Activities
July 31-August 10, 2018	Period for submission the Course Specification (TQF 3) and the Field Experience Specification (TQF 4) of semester 1/2018 (for lecturers)
August 14-17, 2018	Students can check timetables via the website: <a href="http://reg.sru.ac.th">http://reg.sru.ac.th</a> .
August 18-26, 2018	<ul style="list-style-type: none"><li>- Add or drop courses without record (no "W" on transcript)</li><li>- Submission of a reservation request for class attendance</li><li>- Registration announcement for specific courses and class attendance</li></ul>
August 18, 2018	Classes begin
August 25-26, 2018	First year undergraduate students receive photograph form for resume
August 27 - September 30, 2018	<ul style="list-style-type: none"><li>- Students can check and print out the tuition fee invoice via the website: <a href="http://reg.sru.ac.th">http://reg.sru.ac.th</a>.</li><li>- Payment at Thai Military Bank (TMB), Krung Thai Bank (KTB) and counter service at all 7-ELEVEN branch</li></ul>
September 1-2, 2018	First year undergraduate students submit the photograph form with a one-inch color photo to the office of academic promotion and registration
September 14, 2018	Period for submission of midterm exam manuscripts of General Education (GED) Courses (for lecturers)
October 1, 2018	First day of fine for late registration (30 Baht/day)
October 5, 2018	Period for submission of final exam manuscripts of General Education (GED) Courses (for lecturers)
October 6-7, 2018	Midterm Exams
October 27-28, 2018	Students fill out online lecturer evaluations of semester 1/2018
October 31, 2018	Deadline for tuition fee payment after having a fine
November 4, 2018	Deadline for submission of graduation requests for students who plan to graduate in the first semester 1/2018

Schedule	Academic Activities
November 18, 2018	- Deadline for amending incomplete grade (Grade I) result of semester 2/2017 - Deadline for submission request form for leave of absence - Deadline for submission request form for course withdrawal (with "W" on transcript)
December 2, 2018	Last day of classes
December 8-9, 2018	Final examination period for semester 1/2018
December 16, 2018	Deadline for grade submission of semester 1/2018 for students who will graduate in semester 1/2018 (for lecturers)
December 24, 2018	Deadline for grade submission of semester 1/2018 for current students (for lecturers)
January 11, 2019	Deadline for submission of the course report (TQF 5) and the field experience report (TQF 6) of semester 1/2018 (for lecturers)

## 2. Class timetable and Examination period of semester 1/2018

Instructional and final exams	Date/Month/Year	Instructional and final exams	Date/Month/Year
1 <sup>st</sup> classes	August 18-19, 2018	No classes	October 13-14, 2018
2 <sup>nd</sup> class	August 25-26, 2018	9 <sup>th</sup> classes	October 20-21, 2018
3 <sup>rd</sup> classes	September 1-2, 2018	10 <sup>th</sup> classes	October 27-28, 2018
4 <sup>th</sup> classes	September 8-9, 2018	11 <sup>th</sup> classes	November 3-4, 2018
5 <sup>th</sup> classes	September 15-16, 2018	12 <sup>th</sup> classes	November 10-11, 2018
6 <sup>th</sup> classes	September 22-23, 2018	13 <sup>th</sup> classes	November 17-18, 2018
7 <sup>th</sup> classes	September 29-30, 2018	14 <sup>th</sup> classes	November 24-25, 2018
8 <sup>th</sup> classes or Midterm exams	October 6-7, 2018	15 <sup>th</sup> classes	December 1-2, 2018
		16 <sup>th</sup> Final Exam	December 8-9, 2018

## 3. Final Grade submission

Final Grades will be submitted by lecturer to the office of academic promotion and registration within 7 days after the last day of final examination for students who will graduate and within 15 days for current students.



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